

Probus Club of Kincumber Inc.
Minutes of the meeting of the Management Committee
held at the home of Thelma Leonard on 2 August 2011

The meeting opened at 2.30pm. Those present were Rhoda Roberts (President), John Rudd (Senior Vice President), Thelma Leonard (Junior Vice President), Barry Riley (Treasurer), Richard Collins (Secretary), Wally Tuffs (Editor), Ruth Charlesworth (Social Convenor) and Marie Riley (Speaker Convenor).

President Rhoda's thanked Vice President John for chairing the previous Committee meeting in her absence.

Minutes of previous Committee meeting on 7 June 2011: The draft Minutes had previously been circulated and changes requested by members had been made. The Minutes were agreed.

Business arising from Minutes: Richard has requested an email address for the Club. Wally has completed the membership register supplied by Probus Centre and Richard has submitted it. Richard has submitted the article on the Club becoming Combined to Probus Centre.

Correspondence: News Sheets from other Probus Clubs; Travel brochures; survey of "over 60's" (web site to be included in the News Sheet).

President's Report: None

Treasurer's Report: Treasurer Barry Riley provided the following information about the Club's accounts with unrepresented cheques included in the figures:

Balance at 1 March 2011	\$994.47	
	<i>Year to date</i>	<i>July</i>
Income	\$2070.00	\$30.00
Expenses	\$1158.00	nil
Balance at 31 July 2011	\$1906.47	

Membership Report: The Committee accepted a Membership application from Camille Denny. She has advised that she will be away at the August meeting so will be inducted at the September meeting.

The Committee agreed that the new Constitution should include provision for Honorary Membership, and decided to recommend to Members that:

Honorary Membership may be awarded if the Committee and membership deems it appropriate. However, Honorary Membership should not be used as a "lower standard" alternative for Life Membership, nor as a mechanism to maintain contact with retired members.

The Committee decided that when a member retires, he/she should be asked if they wish to continue to receive News Sheets, and that these should be sent without charge. Once each year, the retired member will be asked if they wish to continue to receive News Sheets. The Committee reversed its decision at the previous meeting to ask retired members receiving the News Sheet to pay one half of the annual membership fee.

Editor's Report: Editor Wally Tuffs advised that Gosford Council will continue to subsidise the printing of our News Sheet to the value of \$170, which should cover all costs.

Speaker Convenor's Report: Speaker Convenor Marie Riley requested that we present Certificates to all speakers, including Members of the Club. The Committee agreed with this. In response to her question Editor Wally confirmed that future speakers are normally included in the News Sheet.

There will be no speaker in August due to the Debate. Future speakers are John Ralph from the Camera Shop in September, Lorraine George on Laycock Street Theatre in October and Rob Kitching on plans for the Gosford waterfront in November.

Social Convenor's Report: Social Convenor Ruth Charlesworth advised that she will be away in August and has organised lunch at Breakers Country Club in Terrigal. There will be a visit to historic Luna Park on Friday 16 September. In October she is organising a visit to Kendall Cottage. The November Social function will be combined with the annual

bushwalking bush feast which is will be at the MacMasters Beach Surf Club. Ruth confirmed that our Christmas function will be held at Empire Bay Tavern.

Bushwalking Report: No report.

Golf: No report.

Theatre: The Committee agreed that Rhoda should ask members to support David Dunbar with suggestions for possible theatre activities.

Web site: Webmaster Barry Riley said that he is managing the web site in a way that will make the Club attractive to potential new members and as an information resource for current members. In response to a suggestion from Richard that the web site should include a list of all past speakers, Barry said that does not think that it should be used to store archival material. The Committee agreed with Barry, and complimented him on his work.

Meetings: Thelma advised that Profile talks will be given by Pat Fordham in August, John Sutton in September, Pam Robertson in November and Laurie Maclure in January. There will be a Historical presentation in October.

The Committee decided that Members need not be limited to one Profile talk. This will open the possibility for many more talks in the future.

Richard advised that the first heat of the debates was held at East Gosford Probus Club the previous day. The Committee agreed that the topic for the final debate on 26 August will be "That life was better before Facebook and Twitter".

New Constitution: John and Richard reported on the work of the sub committee to consider the new Constitution.

The Committee agreed that in the future we should replace our By Laws with Standing Resolutions.

Subject to several amendments, the Committee agreed with the draft Constitution and Standing Resolutions submitted by the sub committee. One outstanding mater relates to the responsibilities for preparing the Membership lists. For historical reasons, this is currently done by the Editor. Wally, John and Richard will discuss how this should be done in the future and amend the proposed Standing Resolutions accordingly.

Richard will prepare amended documents and circulate them to the Committee as soon as possible.

The Committee agreed to the following timetable for adoption:

August meeting: Members will be informed that the Committee proposes that the new Constitution should include provision for Honorary Membership, and the Committee's Recommendations on Honorary Membership will be put to the Club. Members will be informed that the Club will shortly consider the new Constitution and an indication will be sought of how many would like to receive hard copies of the documents when the motion to adopt the Constitution is proposed.

September meeting: A Notice of Motion will be given that the Constitution be approved for submission to Probus Centre for checking and approval. Hard copies of the Constitution and Standing Resolutions will be available at this meeting and the documents will be sent electronically to those with email.

October meeting: The motion will be discussed and put.

If agreed by Members, the Constitution will be sent to Probus Centre for approval.

Future meeting, a motion will be put that the Constitution approved by Probus Centre and the proposed Standing Resolutions be adopted.

The adopted Constitution will be sent to the Department of Fair Trading within the required period.

The Committee thanked John Rudd, John Mulford and Richard Collins for their work on this matter.

General Business: The Committee decided to ask John Pagett if he will take on the Membership Officer responsibilities. For the time being, John and Assistant Membership Officer Patrick Leonard will continue to handle membership matters. Marie will discuss with Barbara Orme about taking on the Catering Officer job.

The next meeting will be held at 2.30pm on Tuesday 4 October at Marie and Barry Riley's place: 61 Lakeside Drive MacMasters Beach.

On behalf of the Committee, Rhoda thanked Thelma for hosting this meeting. John thanked Thelma for agreeing to transfer the meeting from his place to hers at short notice.

The meeting closed at 4.45pm.

Signed as a correct record: Rhoda Roberts (President):