

Probus Club of Kincumber Inc.
Minutes of the meeting of the Management Committee
held at the home of Diane and John Rudd on 1 October 2013

The meeting opened at 2.25pm. Those present were Thelma Leonard (President), John Sutton (Vice President), Diane Rudd (Junior Vice President), Barry Riley (Treasurer), Richard Collins (Secretary), Ruth Charlesworth (Social Convenor), Marie Riley (Speaker Convenor), Wally Tuffs (Editor), John Rudd (Membership Officer), and Yvonne Chandler (Assistant Secretary). President Thelma welcomed members to the meeting.

Minutes of previous Committee meeting on 3 September 2013: The draft Minutes had previously been circulated and changes requested by members had been made. The Minutes were agreed.

Business arising from Minutes: John Rudd will ask Doug Skewes of Central Coast Engraving for suggested designs for Life Member badges.

Richard will prepare certificates to be issued to school participants in the August debate.

Richard has written to John and Annette Pagett and Janet Smith thanking them for their contribution to the Club.

Correspondence: News Sheets from other Probus Clubs; Travel brochures; Letter from Fred Leake suggesting several changes to the Standing Resolutions.

President's Report: President Thelma said that she thought that the Club was in good shape.

Treasurer's Report: Treasurer Barry Riley provided the following information about the Club's accounts with unrepresented cheques included in the figures:

<i>Cheque Account</i>			
	Balance at 1 March 2013	\$312.58	
	<i>Year to date</i>	<i>September</i>	
Income	\$2540.00	\$210.00	
Expenses	\$2243.17	\$84.20	
		Balance	\$609.41
<i>Savings account</i>			
	Balance at 1 March 2013	\$1006.14	
	<i>Year to date</i>	<i>September</i>	
Deposits	\$500.00	nil	
Interest	\$23.87	\$3.26	
Withdrawals	nil	nil	
		Balance	\$1530.01
	Combined net balance at 30 September 2013		\$2139.42

All Members have now paid their fees except Lawrie McClure, who has indicated that he will.

Membership Report: The Committee accepted a membership application from Ineke Esveld. John Rudd will advise her and arrange a badge. She will be inducted at the October meeting. Thelma will speak with her and send relevant information, plus the induction script, to John Sutton who will chair that meeting.

Richard will send to John Rudd a copy of the latest Membership Register sent to him by PSPL, with all the changes that we have since submitted.

In the future, John will prepare updates of additions and deletions to the membership list for Richard to send to PSPL periodically (at least twice each year) so that membership cards may be issued to new members.

The Committee decided to include in the Membership application form a request for both name and contact details for the Emergency Contact list. Richard will send the amended form to the Committee.

John will circulate our Membership Register to the Committee as it changes. However, we will retain the past practice of only issuing the Membership Register to the general membership in June each year.

Editor's Report: Editor Wally Tuffs had nothing to report

Speaker Convenor's Report: Speaker Convenor Marie Riley advised that all speakers are confirmed for the rest of 2013. Marie will advise if special arrangements are needed for the projector at the October meeting.

Following a positive response from Members at the last meeting, we will proceed with a debate between members of the Club at the January Meeting. Richard will organise this.

Social Convenor's Report: Convenor Ruth Charlesworth has arranged the following events: 8 October: NSW Mounted Police; 19 November: Bush picnic at MacMasters Beach Surf Clubhouse (cost \$20.00, Richard to organise; John Sutton to confirm arrangements with Surf Club); 10 December: Tree Tops restaurant for the Christmas lunch; January: Recovery picnic at Broadwater Park, Seabreeze Avenue Kincumber. (Fred Leake had advised Ruth that we will no longer have access to the facilities at Janet Smith's place at Woy Woy where the Recovery lunch has been held for several years.)

The cost of the Christmas lunch will be \$49.90, subsidised by the Club by \$4.90 per person – cost to each guest \$45.00). Ruth advised that there is enough money in the Social account to subsidise the Christmas lunch. The Committee agreed that there would be no entertainment, but we will have several lucky door prizes, including a painting that had been won by Reg Davis at a previous Club function, and that his daughter has donated back to the Club. Thelma will call her to thank her for this gift.

Bushwalking: John Sutton said that he does not want to coordinate for bushwalking during his Presidency. Richard said that he would do this if necessary, but expressed a strong preference that it should be someone else.

Golf: John Rudd advised that the Club Championships will be held on 8, 15 and 22 November.

Theatre: There was some interest in going to A Christmas Carol – The Musical at Laycock Street Theatre.

Web site: The web site continues to operate well.

Constitution: The last News Sheet contained a Notice of Motion for the adoption of the new Constitution and Standing Resolutions, to be moved and discussed at the October meeting. The proposed new Constitution and Standing Resolutions had been circulated electronically, and copies made available at the last meeting.

The Committee agreed to the following changes suggested by Fred Leake to the Standing Resolutions as circulated:
Clause 3: Delete "ordinary".

Treasurer (b): Delete "and Extraordinary General Meetings".

Secretary: Include the responsibility for initiating contact with all Members, by ring-around or email, when needed. Richard will prepare a handout listing these changes for distribution to Members, electronically or as hard copy, before discussion of the Motion at the October meeting.

Meetings: Future meetings will include: October: Wendy Coney (Profile talk), November: Gerry Turner (Profile talk); January: Sue Schmid (Profile talk) plus debate; February: TBA; March: AGM plus 30th anniversary.

30th Anniversary of the Club: The Committee discussed arrangements for marking the 30th anniversary of the Club at the 27 March 2014 meeting. At the conclusion of the first part of the meeting, Fred Leake and Jean Johnson will present a brief history of the Club (Jean to be confirmed). Diane will prepare a series of photographs to be presented as background during the talks by Fred and Jean, and for the rest of the meeting. We will then have special morning tea. The AGM will follow morning tea in the usual way.

Combined function with other Probus clubs: The Committee agreed with Thelma's proposal that we organise a social function with other Probus clubs at Breakers Country Club on Tuesday 11 March 2014. Several clubs have expressed interest in this idea. Breakers will supply a room for 70 to 150 people, with lunch (main course plus dessert and tea/coffee) for \$16.50. If asked, they will probably waive the fee for the room (Richard to write requesting this). The function will begin around 11am with a short welcome followed by a trivia session (Wally, Rhoda Roberts and Richard to organise this). Thelma and Ruth will shortly meet with Presidents and Social Convenors from several other clubs to progress arrangements.

Committee and Co-opted members for 2014: A discussion took place on possible Committee members for 2014, and for managing the rest of the Club's activities.

General Business: At Thelma's request, Jenny Baker has agreed to look after the book exchange system.

Thelma distributed a PSPL "health check for clubs" form and asked Committee members to consider how our Club is travelling with respect to the matters raised in it.

Barry will be unable to attend the October meeting – Yvonne will look after Treasurer matters.

The next meeting will be held at 2.30pm on Tuesday 3 December 2013 at Marie and Barry Riley's place: 61 Lakeside Drive MacMasters Beach.

On behalf of the Committee, Thelma thanked Diane and John for hosting this meeting and closed the meeting at 4.15pm.

Signed as a correct record: Thelma Leonard (President):