

Minutes of the Committee Meeting of the Probus Club of Kincumber Inc. held at the home of Barry & Marie Riley at Macmasters Beach on 3rd February 2004.

President Forbes opened the meeting at 9.30am and welcomed the Committee. Those present were President Forbes Smith, Vice Presidents Mike Ryan and John Short, Secretary David Kenny, Treasurer Max Newman, Membership Officer John Orme, Speaker Convenor Stan Roberts, Social Convenors David Dunbar and Harry Green, and Editor Barry Riley.

The Minutes of the previous Committee Meeting were taken as read on a motion from President Forbes Smith and seconded by Mike Ryan.

Matters arising The matter of deciding a venue and making a booking for the Club's Annual Xmas Party for 2004 was discussed and David Dunbar will examine the options and make a recommendation so the matter can be finalised at the April Committee Meeting. All other matters arising from the minutes were dealt with in the correspondence or in the various reports.

Correspondence As foreshadowed in the previous Committee meeting minutes a reply was sent to Ed Board on 5<sup>th</sup> December 2003 informing him of the Committee's decision to defer the matter of a Kincumber Probus Web site and this will be reviewed over the next twelve months. All members of the Committee were all ready aware of this and the above-mentioned correspondence to Ed Board is merely confirmation in the minutes that this has taken place.

A letter was received from Gordon Taylor on 4<sup>th</sup> December 2003 regarding his concern over the method of election of Life Members and a reply has been sent to Gordon on 16<sup>th</sup> December 2003 assuring him that the election of Life Members would be sensitively handled. Again all Committee members were well aware of this correspondence.

A Letter was written to Graeme Davies President of Kincumber Rotary inviting him and his wife to be our guest at our 20<sup>th</sup> Anniversary Luncheon.

All correspondence was accepted and approved on a motion from David Kenny and seconded by David Dunbar.

Treasurer's report Treasurer Max Newman presented his financial report showing a closing balance of \$2156.78 for the Administration Account. Max also presented his Annual Budget update for the completed 11 months of the Kincumber Probus current financial year with an estimated surplus of \$1520 to the end of the financial year.

Max has recommended that the annual subscription remain at \$25.00 per member for 2004-2005. Max was commended by Vice President Mike Ryan for circulating the financial reports prior to the meeting to enable members to make considered opinions. The Treasurer's report and his recommendation that the annual subscription for 2004-2005 remain at \$25.00 per head was accepted and approved on a motion from Max and seconded by Barry Riley. Max was thanked for his services as Treasurer for the last two years.

President's Report President Forbes reiterated the various steps and conversations leading up to the installation of the four Life Members at the last general meeting and subsequent conversations with a disgruntled member. It was decided that Editor Barry Riley publish in the next newsletter the names of each of the four new life members and a short history of their achievements within our Probus Club for the benefit of those members who were not at the last meeting.

Membership Officer John Orme reported that we now have 74 ordinary members and 6 vacancies and advised that prospective new member Noel Richards had recently passed away before his application was received. John will remind members at the next meeting that we now have vacancies for new club members.

Speaker Convenor Stan Roberts asked if he could have a list of members' previous occupations to help him choose suitable people to thank guest speakers and Membership Officer John Orme undertook to supply this. Several Committee members offered to investigate the procurement of an overhead projector for the second instalment of the lecture on codes and ciphers for the April Meeting. Stan was again congratulated on the standard of speakers obtained.

Social Convenor David Dunbar advised that he had at least 41 people for the Annual Holiday trip to Cooma with the addition of two lady friends of President Forbes and Nanette to make up the numbers. Final payments would be made individually by members at the motel in Cooma. A list of pick up points and departure times would be presented at the February general meeting. The Champagne breakfast now has 50 members coming and cooking will be carried out by David Dunbar, Harry Green, and David Kenny and drinks served by Past Presidents John Orme and John Mulford. David needs more names for the 20<sup>th</sup> Anniversary Luncheon. David would like some feedback of suggested outings for the rest of the year.

Editor Barry Riley will publish the names of the Life Members recently elected together with a short history of their positions in Kincumber Probus and Barry was authorised to print 95 copies of the forthcoming 20<sup>th</sup> Anniversary Luncheon publication.

General Business A discussion took place on the forthcoming 20<sup>th</sup> Anniversary luncheon and John Orme suggested that we invite the widows of Probus members to come as our guests to the luncheon. This was agreed and Mike Ryan will compose an invitation to be sent by the Secretary. The Secretary suggested that we obtain personalised Probus after dinner mints for the occasion and this was also agreed to. To help to offset the extra costs of the function the Social Fund agreed to donate \$100.00 toward the costs. Mike Ryan gave an approximate outline of the programme and advised that the organising committee would visit the Davistown RSL in March to finalise the details for the luncheon with them. Mike Ryan explained that the \$27.50 per head for the luncheon included a high class meal, printing of the 20<sup>th</sup> Anniversary publication, special Life Member badges and of course invited guests. It was agreed by all the Committee that the luncheon and the programme details should be extensively advertised at the February general meeting.

A discussion then took place on the forthcoming Annual General Meeting and a proposed agenda was tabled by the Secretary. It was agreed to insert a new co-opted position of Assistant Social Convenor. The theatre party organiser and computer group convenors names are yet to be advised. Max Newman will ask Gordon Maxwell to be the Auditor for 2004-2005 and David Kenny's appointment as Public Officer will be reaffirmed. It was agreed that the AGM would take place at the conclusion of the normal monthly meeting. Completed nomination forms for the elections are being organised by the Secretary, who has also arranged all the necessary badges and plaques.

Vice President John Short will reschedule the date for future profile speakers and advise the Secretary and Editor in due course.

President Forbes advised as this was his last Committee meeting he would like to thank all the Committee for their help and support during his term of office and he gave a special thank you to Max Newman and Harry Green who would also be retiring from the Committee.

President Forbes moved a vote of thanks to Barry and Marie Riley for the use of their house at short notice and especially to Marie for the very nice morning tea provided.

The next meeting of the Committee will be held at the home of Mike and Heather Ryan at Macmasters Beach on <sup>at 2.30 pm</sup> Tuesday 6<sup>th</sup> April 2004.

There being no further business, President Forbes closed the meeting at 11.40am.

Confirmed by President...  ...date... 6<sup>th</sup> April 2004